

Adventurers

Homeschool Association

*An interdenominational Christian learning and sharing cooperative,
Serving homeschooling families and students,
From high school through infants.*

***Application/Information Packet
Fall 2011/Winter 2012***

Mission

Adventurers is an interdenominational, Christian, learning cooperative located in the Washtenaw County, Michigan area designed to help meet the needs and challenges of homeschooling families with high school students by providing academic, enrichment, and social opportunities for their children, *from high schoolers to babies*. Many but not all of these opportunities are flexible, experience-intensive and/or student-led. Registered families shape each year's offerings through open communication and participation. We aim to unleash the God-given energy and unique genius of each participant through our class experiences, sponsored activities, and community service as we share and grow together.

Adventurers Application – Practicalities

Application Deadlines: Please try to have your application in ASAP to aid in our planning and yours.

We will be taking applications starting in late March for fall semester. Priority will be given for families that have high school students enrolling. The earlier you apply, the more priority you will have for class sign-up and a greater selection of opportunities to serve within the co-op.

To reserve your spot for the 2010-2011(still running) school year, submit your family application fee as follows:

One student	\$30
Two students	\$60
Three or more students	\$75

Application fees are not refundable after applications have been processed.

This annual fee covers our facility rental, insurance, and administrative costs. If we are unable to accommodate your family at this time, we will not cash your check.

Make checks payable to ***Adventurers Homeschool Association***. Applications may be emailed, but will not be processed until receipt of your mailed-in check.

Please submit this application (pp. 6 - 8) with fees to:

Shelly Czupinski
8414 Barrington Dr.
Ypsilanti, MI 48198

(734) 481-9111 or czupinski@cavtel.net

(Application may be copied in a file and sent as an emailed attachment.)

A Message from our Administrator

Thank you for your interest in *Adventurers*, a learning co-operative in the Washtenaw County area. We specifically have in mind serving families who have high school students learning at home and who plan to do this through “senior year”.

Our high school students are rapidly becoming adults. They are making choices which will affect the rest of their lives - - yes, academic ones, but most importantly spiritual and moral ones. The values they will choose to live by are often solidified during this time of life. Many of us feel that by continuing to have a Christ-centered home as central in their lives and choosing to continue their education from this home base, we are able to maximize our influence on our kids during these critical years when the world, the flesh, and the devil are working overtime to pull them away from following Him.

As home learners we have more flexibility than schooling families to pursue dreams and interests, to become more and more the unique men and women God has called each of us to be. Pooling our resources and talents, we can serve one another as we continue to homeschool through these years. **Welcome to Adventurers!**

Adventurers is a place which high school students feel belongs to them as well as their siblings, not by promoting an unhealthy attitude of "We're teens and can do whatever we want", but a healthy one of "Yes! We have the personal support to learn at home--even now--and have earned enough respect from our parents to have input into our own education!" When our high school students are able to connect with other homeschoolers, we send them the message that this is where and when it's at. It's cool to homeschool—still! Having said this, please realize the program is not just for the teens but for the whole family. Younger kids have plenty of opportunities as well. Parents have chances get to know and experience the support of other godly friends as a side benefit too. We want everyone involved to feel this is their group--that it belongs to all of us.

We offer academic, enrichment, practical, service, and relationship opportunities with other Christian families who share our values, for students of all ages. Because we are a co-op we, -- **this includes you**, the families involved-- will be providing many of these opportunities ourselves as we come together. Think about what experiences are important to you and your students. How can we work together to make them happen?

We want to encourage personal growth for our students by creating not just a teaching institution but a place of shared discovery, where high school students have a lot of say, take responsibility, are trusted to manage their time well, and deal with the consequences when they don't. In our five years of existence now we have been able to provide together special opportunities such as travel with courses and fundraising opportunities to prepare for that, intramural team sports, community service and leadership opportunities, and courses that encourage divergent thinking. This fall we are providing career exploration and possible internship matching. Always our offerings are dependent on parental participation, interest, and support. We believe that the families involved and not the administration should determine course offerings each year. If you have courses in mind that you want to have covered in the time your students are with us, we will try our best to support your plan. We also build into our Thursday schedule some time for students to have a chance to relate to one another on their own terms, without a pre-planned agenda.

We have structured our admissions policy to have room *into the future* for high school *families* to join us as their children reach this age when they need the support for homeschooling the most. Please do get your applications in early, even if you do not have high school students, as this will place you at a higher priority for admissions. We hope to be able to accommodate all interested families but can make no guarantees.

We ask the Lord for peace for you and your families as you discern His will for your involvement this upcoming fall.

Shelly and Gary Czupinski

Important Dates

(Subject to Change)

- June 9: Picnic, Lilley Park (or Montebellor Park), Ann Arbor (Platt Road at Ellsworth, enter the south entrance off Platt)
- June 23, 7pm: Sign up for classes; please contact Shelly Czupinski for details Czupinski@cavtel.net, 734-481-9111. NOTE: You will need to turn in an application **prior** to this date to sign up for classes. Merritt Road Church of the Nazarene.
- August: Instructor Night TBD
- September 8, 2011 First day of classes
- November 24, 2011 Thanksgiving, no class
- December 1, 2011 Last day of classes for first semester
- December 8, 2011 Showcase
- February 2, 2012 First day of second semester
- April 5 Easter Break
- April 12 Snow Day Make-up or social event
- May 3, 2012 Last Day of class
- May 10, 2012 Spring Showcase

Schedule for the Day

The Nursery/Preschool/Early Learners only meet during 1st and 2nd periods. Small children need to be with their parents when not in their appropriate classes. Parents are always welcome to keep small children by their sides.

1:00 p.m.	Assembly: announcements and prayer
1:15 to 2:15	1st Period
2:15 to 2:30	Flex Time: social time, hang out, set up and/or class “run-over” time
2:30 to 3:30	2nd Period
3:30 to 3:45	Flex Time!
3:45 to 4:45	3rd Period
4:45 to 5:15	Dinner Break Families may stay for dinner, return home, or leave for the day. Once each month we share a voluntary pot luck meal.
5:15 to 5:30	Dinner Clean-up and social time

The evening program is designed for high and middle school students. This gives them special time and space without their younger siblings with whom they share so much of their lives.

5:30 to 6:30	4th Period
6:30 to 6:40	More Flex Time!
6:40 to 7:40	5th Period
7:40 to 7:45	Flex Time
7:45 to 8:45	6th Period
8:45 p.m.	Classes end; followed by building clean-up and clearing out.

Guiding Principles

- 1) *Adventurers* meets on Thursday afternoons, from 1:00 p.m. to 8:45 p.m., at Merritt Road Church of the Nazarene, 6560 Merritt Road in Ypsilanti.
- 2) We meet during two 12-week semesters, though some classes or groups may meet at additional times and/or locations, including small classes in homes.
- 3) To help with the running of the co-op, each family fulfills two responsibilities, a primary and a secondary service role (see page 7). Any adult family member may fulfill these, including dads, moms, grandparents, aunts, etc. (Mom, here is your answer to Dad's question, "How can I help?") At least one of your roles should be in the classroom, working with students, or in leadership. (If neither of these are possible, we may ask you to be "on call" for other smaller jobs.) We will try to tailor these jobs to what each family feels they can handle, while recognizing that taking on unfamiliar roles and new challenges can be a tremendous opportunity for growth and discovering gifts. The Master can say "well done" as we each do what He has called us to. (See Matthew 25: 14-23.) We want each family's service to be a joy to them as they share their unique gifts to God's glory.
- 4) Study hall is offered each hour for students in high and middle school. This can be a great chance for kids to connect and build relationships. Please take the time to sign up for the Study Hall or "Off Campus", so we know where your student is each hour. Elementary students and younger will need to be with a parent if not in class.
- 5) To maintain peace for our students, parents must be on campus while their elementary age and younger children attend class. High school and middle school students may attend class without a parent on campus.
- 6) *Adventurers* offers "co-op classes" instructed by co-op participants who are serving the co-op in this manner, with fees going only toward materials and supplies for the class. Some other classes will be "paid instructor" classes, taught by individuals who charge an additional fee for their time and services. We cannot guarantee space in co-op classes each period for each student.
- 7) Individuals *volunteer* to assist in and coordinate the process of planning, scheduling, and procuring instructors for the desired classes. These are our Class Coordinators and their Assistants. If you are really invested in what courses we offer and in which hours, please consider helping out in these service roles.
- 8) *Adventurers* is not a school but a supplement to home learning. Families are expected to cooperate with course instructors regarding homework expectations to best benefit all. Please recognize the limitations of an instruction program that meets only once a week. **Read course descriptions carefully before signing your child up for a class** so you will be informed as to how the workload will affect your own home and schedule. Keep open communication between parents and instructors.
- 9) We currently participate in grocery store rebate/reward programs with Meijer, Hillers, Busch's and Kroger. Of your reward, 50% goes to Adventurers and 50% goes to your own Adventurers account. Our Fundraising Coordinator administers the programs.
- 10) We wish to be a blessing to those around us. Please plan to participate in our community service opportunities, especially those that bless Merritt Road Church of the Nazarene.
- 11) In all our behavior and speech, let us strive to glorify our Lord Jesus Christ!! We aim to respect and be open about each other's beliefs and their expression, recognizing that we each may belong to different denominations and believe slightly differently than others. We also may have different standards of "Christian behavior". Let's not allow this to be a source of conflict but a sharing in the richness of the body of Christ. Even in our uniqueness we are all one in Him. Let's try to be sensitive and merciful as we share together.

Administration

Our administrative motto is from Micah 6:8: "This is what the Lord requires of you: to act justly, to

love mercy, and to walk humbly with your God.”

Much thought and prayer has gone into the formation of an administrative structure for our co-op that promotes efficiency and encourages good communication between co-op families, while allowing for a variety of leadership styles. We hope to balance the affirming of leadership and acting on the desires of the registered families.

We would like to look more like a family than a business conference in all our dealings. We are counting on our families to hold us to this ideal! Truly we want everyone to feel free to make suggestions and be an active part of the planning and implementation of the co-op. We want to encourage creativity and initiative and to empower each registered family to fulfill their service in a way they feel called while encouraging accountability to the rest of the group. Keep us to the ideal of no micromanaging.

Day to day operations at Adventurers are run by participating families. Each of these leadership positions is chosen by lottery from among interested, Christian individuals who agree to uphold the Mission Statement of the co-op. The exception to this is the administrative assistant who is chosen by the administrator.

Currently, the Administration Team consists of the Administrator, Administrative Assistant, Bookkeeper, Prayer Coordinator, Facility Coordinator, and our Class Coordinators (high school, middle school & elementary). If you see yourself as being able to contribute in any of the Administrative roles, we encourage you to consider them. These are vital to the function of the group.

The Administration Team (A Team) generally meets monthly to pray and share our thoughts together. These meetings are open to all interested individuals as a place to share with one another how our own “areas” are faring, to give feedback on issues we are discussing, and to lift up concerns and praise to our Father. High school students may attend, but we usually meet during class time.

Adventurers is a Michigan nonprofit organization with federal 501(c)(3) status. (Contributions are tax-deductible. Class fees are not.) The board of directors is comprised of the administrator and two “unrelated” community members who have no direct involvement in the program.

How do we plan classes?

Our registered families have opportunities to give feedback regarding courses they’d like to see offered (usually in March and October). Families’ needs and requests are the most important determiners of what we will offer in a given semester. Do you have a special interest? Are you open to teaching a high school subject? By co-oping together and using our unique skills we can serve one another and help reach our goals as homeschooling families. How can we aide each other in our quest to follow the Father in the path He has planned for our particular, unique students?

Some courses, especially at the younger grades, will target a large age range, allowing siblings to learn together. Other courses will target more specific age levels. Individual instructors will determine much of this.

Our high school class coordinator also looks at high school students’ two favorite options and tries to not double schedule (no guarantees made!) and to make sure that even very small classes have a chance to fly if they are favorites.

We see the obtaining of instructors for desired classes as a shared responsibility within the whole group. If you know of individuals that are gifted to instruct courses we are planning, please bring this information forward. This is especially true if the individual is you!

There are almost always disappointments in how the schedule comes out, no matter how hard we try to schedule with individual’s hopes in mind. Please don’t think of the class coordinators as the “complaint department.” Instead offer to help with additional course planning to accommodate your individual students’ tastes. As the one with the big picture in mind, the class coordinator has final say as to the schedule for his/her age level.

Demographic and Medical Release Information

Complete for all participating family members including parents and infants.

Parents Name(s): _____ Phone (home) _____ (cell) _____

Address _____
(Street address) (City/town) (Zip

code)
E-mail Address (list all emails where you would like weekly updates—Mom, Dad, students): _____

IMPORTANT NOTE: Email is our primary way of communicating at Adventurers. Please commit to checking for the “This Week” email at least once weekly on Tuesdays or Wednesdays.

If you know families that are in Adventurers currently, please indicate _____

Name	Grade Level – Fall ‘11 High School, Middle Sch., Upper El, Early El, Early Learners (4’s and 5’s), Nursery	Birth Date
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Name of insurance company: _____
Phone # of insurance company: _____
Policy Number and /or Group number: _____
Policy Holder’s Name: _____

Are there medical conditions, allergies, or religious requirements that could affect medical treatment for any of your children?
Please explain, giving the name(s) of the child(ren) to which your comments apply:

In an emergency, we will make every attempt to **contact parents** first. In case we are *unable to get a hold of you*, please list names of those to whom you give permission to make medical decisions on your/your child’s behalf.

Emergency Contacts (other than on-site parent):

On-site

Off-site, including phone

- 1. _____
- 2. _____

- 1. _____
- 2. _____

I give permission to the above-mentioned people as well as to the administrator or supervisor on duty to secure necessary medical treatment for my child(ren) if *I am absent* or incapacitated in the event of an emergency.

Signature of parent(s) _____ Date: _____

Matt. 11:29
“Take my yoke upon you and learn from me, for I am gentle and humble of heart, and you will find rest for your souls.”
There is a rest that comes from doing the job He is asking of you--one that you are learning from too.

Primary Service (prioritize first three choices:1.2.3)

Brief descriptions for each of these roles can be found on subsequent pages.

Administrative Team (*involves monthly meetings, early sign-up perk*)

High School Class Coordinator (K. Fummi) **Middle School Class Coordinator** (M. Gendron)

Elementary Class Coordinator (M. Hilliard)

Facility Coordinator (P. Drouillard)

Prayer Coordinator (L. Goslee)

Administrative Assistant (D. Urban)

Bookkeeper (A. Lavergne)

Instructor/Co-teacher for co-op class (*these are classes for which we are still in need of instructors*)

High school Ethnic Cooking Beginning Polish Entrepreneurship All About Michigan American History Through Film-

Middle school Critical Thinking/ Brain Teasers MS Science Jewelry Making Pottery & Clay Yum Yum Chocolate Woodworking
 MS/UE Drama

Elementary Bottle Biology

All Irish Dance

Early Learners (4's and 5's) **Team Leader** (K. Sangster) **Member** (2 hrs=1 job)

Preschool/Nursery Team Leader (K. Billcheck) (2hrs=1 job) **Member** (2hrs=1 job)

Dinner & Potluck Team Leader (T. Braswell)

Evening Clean-up Team Leader (C. Horning)

Showcase Coordinator (J. Thomason)

Special Events and Field Trips Leader

High School Council Facilitator (L. Crawford) **Put me where you need me!** **Other** (please detail)

Secondary Services (prioritize first three choices:1,2,3)

Instructor/Co-teacher for co-op class (see above)

High School

Middle School

Elementary

Adult Facilitator for Student-led class *Specific Class/Teacher?* _____

Bookkeeper Assistant **Dinner Team Member**

Classroom Assistant *Specific Class/Teacher?* _____

Hospitality **Community Service** **Mentorship Program** (new idea)

Class Coordinator Assistant **Evening Building Clean-up Team Member**

Early Learners Team (*one hour*) **Preschool/ Nursery Team** (*one hour*)

Dad's Network Leader **Fundraising Coordinator** (T. Melody)

Parent Support Discussion Leader **Child Care** (for one period 3rd through 6th)

Website Manager **Snack Table**

Showcase and Special Events Team Member **Put me where you need me!** **Other**

Behavioral Contract

Please read over as a family, sign the bottom together, and return with your application.

You'll receive a hard copy in your file at the beginning of the school year.

Behavioral Standards

All of us—students, parents, instructors--should be holding one another to the following standards.

Adventurers are
responsible,
courteous and thoughtful,
appreciative of those serving us,
committed to our experience at Adventurers,
and modestly and appropriately dressed.

(Remember, we are not in our own building; we reflect on Merritt Road Church of the Nazarene as well.)

Please kindly address inappropriate behaviors with the individuals involved. If satisfaction is not achieved, bring the situation to the person in charge closest to the situation: a parent, instructor, class coordinator, facility manager, or administrator, moving "up the chain of command", if needed. Consequences for violations of these standards could include:

a discussion
a warning,
having the individual be more heavily involved in some sort of service,
having a parent attend classes with an offending student for a period of time,
suspension, or, in extreme cases, expulsion.

Other consequences may be created to fit the particular offense.

Attendance and Participation

Students, you are expected to attend all scheduled classes and groups for which you have registered, to arrive on time, and to complete any homework assignments given.

Parents are expected to encourage and support their students in doing so. If this is too much of a burden, please speak with the instructor involved, and consider taking classes with lighter homework loads next semester.

If you know you will not be in class on a given week, please do everything you can to inform the appropriate Class Coordinator as well as your instructors, so we will not have to search for you. A board is available in the Great Room area to sign out in case you need to leave, for instructors to check when students do not arrive in time for class.

Facility

The staff of Merritt Road Church of the Nazarene has graciously allowed us access to most of the building. Please take care of it as good stewards of God's gifts. Please do not use any church supplies from the office without consulting our Facility Manager. We ask that Adventurers respect the Worship Space—no running or loud talking there, please. Please keep hands off that piano and the Prayer Benches, except with permission from the Facility Manager. We are not allowed to use the pastor's office in the southwest corner of the building.

Dinner

If high school or middle school students are leaving campus during dinner, please sign out on the white board. If tardiness for 4th period class is a recurrent problem you may lose this privilege. Please use the buddy system after dark.

*We have read and agree to uphold these behavioral standards. (Please have **all** able family members sign and return with application.)*

Family Name _____
Family Members' signatures, including at least one parent:

Here is a chance to detail Class Ideas you have!

NOTE: If you would like to tell us a little bit about your family, please use this page. What are you looking for from Adventurers? What are your interests that you would like to share with us?

Here is A chance to detail class ideas you have.

Consider the following questions as you offer your ideas for fall:

- What are the needs of *each* student in your family (not just your older students)?
- Which areas of study would you appreciate honing in on?
 - English
 - Social Studies
 - Math
 - Science
 - PE
 - Visual, Performing, Applied Arts
 - Foreign Language
 - Other Electives
- Are you taking an online or community college class that could benefit from a study group at Adventurers?
- Where is each of your students headed in life? What are their passions? What kinds of experiences would they appreciate sharing with others at Adventurers?
- Do you have ideas for how the class could be taught most effectively for your student?
- Is there an instructor you can envision taking on this idea? How about you?
- What are your goals and your students' personal goals for their time at Adventurers?
- **What would you like to teach?**

Now, have fun! Please use the rest of this space to detail your dreams and those of your students so we can begin to put together a year of classes that will really help meet your goals and vision for the coming year.

High School

Middle School

Elementary

Service Role Descriptions

Primary Roles

Each family should plan to fulfill a primary service role which involves either leadership or working directly with students. Please consider all possibilities, as these primary roles are vital to a smooth running Adventurers.

Administrative Team (A Team)

(involves monthly meetings, early sign-up perk) Time Commitment: High both on and off campus, throughout year in bursts

- **Administrator:** Oversees the entire organization, both the co-op and the non-profit. Currently our administrator also serves as the initial contact. Future administrators may structure the organization differently to fit his or her unique gifts.
- **Class Coordinators:** Plan line up of courses for each semester based on feedback from families. Orient instructors and serve as their primary contact and go-to person. Issues with specific classes should be addressed to individuals involved, then to CC's as necessary.
 - ◆ **High School Class Coordinator :** assists families in making our class line up serve their needs, especially for graduating seniors. CC may also take concern to remind parents and students of important high school information: standardized test dates, online opportunities, help with transcripts, etc. This is not a requirement of the High School CC.
 - ◆ **Middle School Class Coordinator:** Looks out for needs of middle school students
 - ◆ **Elementary Class Coordinator:** Looks out for the needs of elementary students.
- **Facility Coordinator:** Oversees care of the building, including set up, clean up, and dinner, and serves as liaison to Pastor Debi Humphries.
- **Prayer Coordinator:** Helps us keep focused on Jesus through prayer initiatives at all group events including assembly at the beginning of each Adventurers day.
- **Administrative Assistant :** Serves as right hand of the administrator in whatever capacity they work out. Generally this involves formatting of Adventurers documents, making copies, taking meeting minutes.
- **Bookkeeper:** Tracks finances, writes all checks, works with Board of Directors regarding IRS documentation. Attention to detail a must.

Teacher/Instructor/Co-teacher for co-op class: *Time commitment varies from moderate to high* Creates and executes weekly lesson plan, composes a syllabus for families (from very simple to daily work, depending on the nature of the course and the instructor's style), plans a Showcase display or performance along with the students. See the Instructor Handbook for more details. High school instructors should be prepared to evaluate students' work for family portfolios and transcripts.

Early Learners Team Leader (2 hr = 2 jobs) *Time commitment moderate to high during school year* Leads a team of two to three in planning and executing a learning program for four to six year olds. Early Learners meets for two consecutive class periods (1st and 2nd). Perk= Early sign up for classes

Early Learners Team Member (2 hrs=1 job) *Time commitment low to moderate during school year* Assists the Team Leader in executing the Early Learners program. If serving for two class periods this counts as a primary service role.

Preschool/Nursery Team Leader (2hrs=1 job) *Time commitment low to moderate during school year* Leads a team in taking care of our littlest Adventurers. Plans music, stories and activities appropriate to age group. Perk = early sign up for classes

Preschool/Nursery Team Member (2hrs=1 job) *Time commitment low to moderate during school year* Assists team leader in executing plan for youngest Adventurers

Dinner & Potluck Team Leader *Time commitment low during school year* Leads a team to set up and take down dinner, organize and clean up after monthly Pot Lucks (third Thursday)

Evening Clean-up Team Leader : *Time commitment moderate during school year* Leads a team in vacuuming, sweeping, wiping tables, rearranging rooms, and locking building at day's end.

Showcase Coordinator: *Time commitment moderate in bursts during the school year, especially late fall and late spring* Leads a team in planning and executing the end of the semester show, including performances and displays. This may involve working closely with the Student Government class.

Special Events and Field Trip Leader: *Time commitment moderate in bursts throughout the year* With the A Team, plans and executes the logistic aspects of spring yard clean up, summer picnic, Christmas collection for the church, and Dessert Night. Other special events and service opportunities as agreed upon with Administrator/ A Team. Plans and executes one or two field trips per semester for families and specific age groupings of students. Instructors may make suggestions for trips that coincide with class material.

High School Council Facilitator: *Time commitment moderate to high* Moderate Student Government in class or other venue to help students realize their goals for service, social opportunities, Showcase execution (optional and in conjunction with Showcase coordinator), etc. on students' initiative and drive.

Secondary Roles

In addition to a primary role, we ask each family to help out in one other way. If a family is unable to help with a primary service we call on them for three secondary roles.

Teacher/Instructor/Co-teacher for co-op class: *Time commitment varies from moderate to high* Creates and executes weekly lesson plan, composes a syllabus for families (from very simple to daily work, depending on the nature of the course and the instructor's style), plans a Showcase display or performance along with the students. See the Instructor Handbook for more details. High school instructors should be prepared to evaluate students' work for family portfolios and transcripts.

Adult Facilitator for Student-led class *Time commitment low* Be an adult presence in a student-led class. What this means varies with the nature of the class and who is teaching it, from just being there to helping plan lessons to giving needed input to student instructor

Showcase and Special Events Team Member: *Time commitment low* We always need logistical help to make the Showcase happen. Other events may need a hand or two. Be available to help out on these occasions.

Dinner Team Member: *Time commitment moderate* Help with weekly dinner set up, clean up, and Pot Luck clean up (third Thursdays)

Classroom Assistant: *Time commitment low to moderate during school year* Serve as an extra pair of hands to another instructor. He or she may call upon you to do part of the instruction, planning, or evaluating of student work, but you would not be considered the primary instructor.

Hospitality: *Time commitment low* Take a special interest in the social atmosphere on Adventurers campus, including all ages and their interactions. Greet new families and help orient them.

Bookkeeper Assistant: *Time commitment low* Be available at high communication times to assist bookkeeper with tasks, most notably during sign up and third weeks.

Class Coordinator Assistant: *Time commitment low* Be available to CC to help with communication primarily with instructors or potential instructors or with drop/add follow up.

Evening Building Clean-up Team Member: *Time commitment moderate* Be available weekly to help with clean up tasks at the end of the day (5th or 6th period)

Early Learners Team (*one hour*): *Time commitment low to moderate* Spend one period with the Early Learners. The team leader may call upon you to plan and execute part of the lesson.

Preschool/ Nursery Team (*one hour*) *Time commitment low to moderate* Help out the team taking care of our youngest Adventurers for one class period (1st or 2nd). The Team Leader may call upon you to plan and execute part of the week's lesson.

Dad's Network Leader: *Time commitment low* Plan and execute at least one event per semester for dads and high school guys. Please make prayer together part of the event. This would be great in conjunction with some sort of service either to the church or another venue.

Fundraising Coordinator (*Box Top/grocery programs*) *Time commitment low to moderate* Track the details of our various grocery, Box Top, and Charity Motors donations. Promote the program at the beginning of each semester.

Parent Support Leader: *Time commitment low* Plan a monthly discussion for parents. Plan a topic each time. Because we primarily serve high school students, addressing concerns common to many homeschooling parents is very helpful (transcripts, college applications, standardized tests, meeting high school requirements, etc.)

Child Care: *time commitment low to moderate* Sometimes we have a need to have small children watched at times when there is no preschool (3rd through 6th periods). How much effort goes into this time can be worked out between the parties involved.

Website Manager: *time commitment low* The website will need to be updated at least each semester with current class offerings. More effort can be put in by mutual agreement with the Administrator. Any major changes would need A Team or Administrator approval.

Community Service *time commitment low to moderate* Meet with interested students to hone in on interest to support Adventurers families, Merritt Road Church of the Nazarene, and other organizations and individuals that Adventurers could serve. Work to bring ideas to reality

Snack Table: *Time commitment low to moderate during school year* Man table for at least one hour. May involve purchase of snacks to be sold.