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| *Adventurers* |
| **Homeschool Association** |

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## **An interdenominational Christian learning and sharing cooperative,**

***Serving homeschooling families and students,***

***From high school through infants.***

***Meeting at Bethesda Bible Church***

***1800 S. Huron St., Ypsilanti***

***On Thursday afternoons and evenings***

## **Application/Information Packet**

##  **Fall 2018**

**Mission**

***Adventurers*** is an interdenominational, Christian, learning cooperative located in the Washtenaw County, Michigan area designed to help meet the needs and challenges of homeschooling families with high school students by providing academic, enrichment, and social opportunities for their children, *from high schoolers to babies*. Many but not all of these opportunities are flexible, experience-intensive and/or student-led. Registered families shape each year’s offerings through open communication and participation. We aim to unleash the God-given energy and unique genius of each participant through our class experiences, sponsored activities, and community service as we share and grow together.

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|  Adventurers Application – Practicalities |

**\*Application Deadlines: Please try to have your application in ASAP to aid in our planning and yours.\***

We will be taking applications starting in late March for fall semester. Priority will be given for families that have high school students enrolling. The earlier you apply, the higher priority you will have for class sign-up and a greater selection of opportunities to serve within the co-op.

To reserve your spot for the 2017-2018 school year, submit your family application fee as follows:

**One student $30**

**Two students $60**

 **Three or more students $75**

**Application fees are not refundable after applications have been processed.**

This annual fee covers our facility rental, insurance, and administrative costs*.* If we are unable to accommodate your family at this time, we will not cash your check.

Make checks payable to ***Adventurers Homeschool Association***. Applications may be emailed, but will not be processed until receipt of your mailed-in check.

**Please submit this application (pp. 8-12) with fees to:**

Shelly Czupinski, Administrator

8414 Barrington

Ypsilanti, MI 48198

(734) 481-9111

or adventurershomeschool@gmail.com

(Application may be copied in a file and sent as an emailed attachment.)

Thank you for your interest in ***Adventurers,*** a learning co-operative in the Washtenaw County area. We specifically have in mind serving families who have older students (age 13 and up) learning at home and who plan to do this through “senior year.”

Our older students are rapidly becoming adults. They are making choices which will affect the rest of their lives—yes, academic ones, but most importantly spiritual and moral ones. The values they will choose to live by are often solidified during this time of life. Many of us feel that by continuing to have a Christ-centered home as central in their lives and choosing to continue their education from this home base, we are able to maximize our influence on our kids during these critical years when the world, the flesh, and the devil are working overtime to pull them away from following Him.

As home learners we have more flexibility than schooling families to pursue dreams and interests, to become more and more the unique men and women God has called each of us to be. Pooling our resources and talents, we can serve one another as we continue to homeschool through these years. **Welcome to Adventurers**!

Adventurers is a place which older students feel belongs to them as well as their siblings, not by promoting an unhealthy attitude of "We're teens and can do whatever we want," but a healthy one of "Yes! We have the personal support to learn at home—even now—and have earned enough respect from our parents to have input into our own education!" When our older students are able to connect with other homeschoolers, we send them the message that homeschool is a great option—still! Having said this, please realize the program is not just for the teens but for the whole family. Younger kids have plenty of opportunities as well. Parents, too, have chances to get to know and experience the support of other godly friends as a side benefit. We want everyone involved to feel this is their group—that it belongs to all of us.

We offer academic, enrichment, practical, service, and relationship opportunities with other Christian families who share our values, for students of all ages. Because we are a co-op we—**this includes you**, the families involved—will be providing many of these opportunities ourselves as we come together. Think about what experiences are important to you and your students. How can we work together to make them happen?

We want to encourage personal growth for our students by creating not just a teaching institution but a place of shared discovery where older students have a lot of say, take responsibility, are trusted to manage their time well, and deal with the consequences when they don’t. In our eleven years of existence now we have been able to provide together special opportunities such as travel (European and domestic) with courses and fundraising opportunities to prepare for that, intramural team sports, competitive robotics, community service and leadership opportunities, and courses that encourage divergent thinking. Always our offerings are dependent on parental participation, interest, and support. We have structured our class planning such that the families involved and not the administration should determine course offerings each year. If you have courses in mind that you want to have covered in the time your students are with us, we will try our best to support your plan. Please share your ideas with us. We also build into our Thursday schedule some time for students to have a chance to relate to one another on their own terms, without a pre-planned agenda.

Wehave structured our admissions policy to have room *into the future* for older *families* to join us as their children reach this age when they need the support for homeschooling the most. Please do get your applications in early, even if you do not have older students, as this will place you at a higher priority for admissions. We hope to be able to accommodate all interested families but can make no guarantees.

We ask the Lord for peace for you and your families as you discern His will for your involvement this upcoming fall.

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| **Important Dates** |
| **(Subject to Change)** |

* June 7, Annual Picnic and unveiling of fall schedule, date subject to change
* June 21, Sign Up Night, date subject to change
* August 30, Instructor Night, new and returning, date subject to change
* September 13, 2018 Fall Semester begins
* November 22, Thanksgiving Day, no classes
* December 6, Last day of Fall Semester
* Fall Showcase, TBD
* January, 2019, Dessert Night, Date TBD

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| **Schedule for the Day** |

*Preschool through Elementary classes meet only during 1st through 3rd periods. Young children need to be with their parents when not in their appropriate classes. Parents are always welcome to keep small children by their sides.*

**1:00 p.m.** Assembly: announcements and prayer

**1:15 to 2:15** **1st Period**

**2:15 to 2:30** Flex Time: social time, hang out, set up and/or class “run-over” time

 **2:30 to 3:30** **2nd Period**

**3:30 to 3:45** Flex Time!

**3:45 to 4:45** **3rd Period**

**4:45 to 5:15** Dinner Break: Families may stay for dinner, return home, or leave for the day. Once each month we share a voluntary pot luck meal.

**5:15 to 5:30** Dinner Clean-up and social time

***The evening program is designed for high and middle school students.*** *This gives them special time and space without their younger siblings with whom they share so much of their lives.*

**5:30 to 6:30 4th Period**

**6:30 to 6:40** More Flex Time!

**6:40 to 7:40** **5th Period**

**7:40 to 7:45** Flex Time

**7:45 to 8:45** **6th Period**

**8:45 p.m.** Classes end; followed by building clean-up and clearing out.

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| **Guiding Principles** |

1. ***Adventurers*** meets on Thursday afternoons, from 1:00 p.m. to 8:45 p.m., at Bethesda Bible Church, 1800 S Huron Street, Ypsilanti.
2. We meet during two 12-week semesters, though some classes or groups may meet at additional times and/or locations, including small classes in homes.
3. To help with the running of the co-op, each family fulfills two responsibilities, a **primary and a secondary** service role (see pages 6 & 7). Any adult family member may fulfill these, including dads, moms, grandparents, aunts, etc. (Mom, here is your answer to Dad’s question, “How can I help?”) At least one of your roles should be in the classroom, working with students, or in leadership. If none of these is possible, we may ask you to be “on call” for other smaller jobs or in three secondary roles. We will try to tailor all service roles to what each family feels they can handle, while recognizing that taking on new challenges can be a tremendous opportunity for growth and discovering gifts. The Master can say “well done” as we each do what He has called us to. (See Matthew 25: 14-23.) We want each family’s service to be a joy to them as they share their unique gifts to God’s glory.
4. We also offer “drop in” status **for students age 13 and up only**. Instead of participating in the co-op, parents may pay an extra fee for this option: $50 for one class, $100 for 2-3consecutively scheduled classes, $175 for more than three. Study halls are included in the count.
5. Study hall is offered each hour for students in high and middle school. This can be a great chance for kids to connect and build relationships. Please take the time to sign up for the Study Hall so we know where your student is each hour. Elementary students and younger will need to be with a parent if not in class.
6. To maintain peace for our students, parents must be on campus while their elementary age and younger children attend class. High school and middle school students may attend class without a parent on campus.
7. ***Adventurers*** offers “co-op classes” instructed by co-op participants who are serving the co-op in this manner, with fees going only toward materials and supplies for the class. Some other classes are “paid instructor” classes, taught by individuals who charge an additional fee for their time and services. We cannot guarantee space in co-op classes each period for each student.
8. Individuals *volunteer* to assist in and coordinate the process of planning, scheduling, and procuring instructors for the desired classes. These are our Class Coordinators and their Assistants. If you are really invested in what courses we offer and in which hours, please consider helping out in these service roles.
9. ***Adventurers*** is not a school but a supplement to home learning. Families are expected to cooperate with course instructors regarding homework expectations to best benefit all. Please recognize the limitations of an instruction program that meets only once a week. **Read course descriptions carefully before signing your child up for a class** so you will be informed as to how the workload will affect your own home and schedule. Keep open communication between parents and instructors.
10. We currently participate in grocery store rebate/reward program at Kroger, Smile. Amazon, Charity Motors, Box Tops, and other fundraisers to keep our fees reasonable. We appreciate family and friends joining us with these painless financial supports.
11. We wish to be a blessing to those around us. Please plan to participate in our community service opportunities, especially those that bless Bethesda Bible Church.
12. In all our behavior and speech, let us strive to glorify our Lord Jesus Christ!! We aim to respect and be open about each other’s beliefs and their expression, recognizing that we each may belong to different denominations and believe slightly differently than others. We also may have different standards of “Christian behavior”. Let’s not allow this to be a source of conflict but a sharing in the richness of the body of Christ. Even in our uniqueness we are all one in Him. Let’s try to be sensitive and merciful as we share together.

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| **Administration** |

**Our administrative motto is from Micah 6:8: “This is what the Lord requires of you: to act justly, to love mercy, and to walk humbly with your God.”**

Much thought and prayer has gone into the formation of an administrative structure for our co-op that promotes efficiency and encourages good communication between co-op families, while allowing for a variety of leadership styles. We hope to balance the affirming of leadership and acting on the desires of the registered families.

We would like to look more like a family than a business conference in all our dealings. We are counting on our families to hold us to this ideal! Truly we want everyone to feel free to make suggestions and be an active part of the planning and implementation of the co-op. We want to encourage creativity and initiative and to empower each registered family to fulfill their service in a way they feel called while encouraging accountability to the rest of the group. Keep us to the ideal of no micromanaging.

Day to day operations at Adventurers are run by participating families. Each of these leadership positions is chosen by lottery from among interested, Christian individuals who agree to uphold the Mission Statement of the co-op. The exceptions to this are the Administrator (chosen by nomination from Adventurers families and confirmed by the Board of Directors) and Administrative Assistant who is chosen by the Administrator.

Currently, the Administration Team consists of the Administrator, Administrative Assistant, Bookkeeper, Prayer Coordinator, Facility Coordinator, and our Class Coordinators (high school, middle school & elementary). If you see yourself as being able to contribute in any of the Administrative roles, we encourage you to consider them. These are vital to the function of the group.

The Administration Team (A Team) generally meets monthly to pray and share our thoughts together. These meetings are open to all interested individuals as a place to share with one another how our own “areas” are faring, to give feedback on issues we are discussing, and to lift up concerns and praise to our Father. High school students may attend, but we usually meet during class time.

Adventurers is a Michigan nonprofit organization with federal 501(c)(3) status. (Contributions are tax-deductible. Class fees are not.) The Board of Directors is comprised of the administrator and two “unrelated” community members who have a supervisory role over the program.

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| **How do we plan classes?** |

Our registered families have opportunities to give feedback regarding courses they’d like to see offered (usually in March and October). Families’ needs and requests are the most important determiners of what we will offer in a given semester. Do you have a special interest? Are you open to teaching a high school subject? By co-oping together and using our unique skills we can serve one another and help reach our goals as homeschooling families. How can we aide each other in our quest to follow the Father in the path He has planned for our particular, unique students?

Some courses, especially at the younger grades, will target a large age range, allowing siblings to learn together. Other courses will target more specific age levels. Individual instructors will determine much of this.

Our high school class coordinator also looks at older students’ two favorite options and tries to not double schedule (no guarantees made!) and to make sure that even very small classes have a chance to fly if they are favorites.

We see the obtaining of instructors for desired classes as a shared responsibility within the whole group. If you know of individuals that are gifted to instruct courses we are planning, please bring this information forward. This is especially true if the individual is you!

There are almost always disappointments in how the schedule comes out, no matter how hard we try to schedule with individual’s hopes in mind. Please don’t think of the class coordinators as the “complaint department.” Instead, offer to help with additional course planning to accommodate your individual students’ tastes. As the one with the big picture in mind, the class coordinator has final say as to the schedule for his/her age level.

**Service Role Descriptions**

Primary Roles

Each family should plan to fulfill a primary service role which involves either leadership or working directly with students.

Please consider all possibilities, as these primary roles are vital to a smooth running Adventurers.

**Administrative Team (A Team)**

*(involves monthly meetings, early sign-up perk) Time Commitment: High both on and off campus, throughout year in bursts*

* + - * ***Administrator****:* Oversees the entire organization, both the co-op and the non-profit. Currently our administrator also serves as the initial contact. Future administrators may structure the organization differently to fit his or her unique gifts.
			* ***Class Coordinator*s:** Plan line up of courses for each semester based on feedback from families. Orient instructors and serve as their primary contact and go-to person. Issues with specific classes should be addressed to individuals directly involved first, then to CC’s as necessary.
				+ **High School Class Coordinator**: assists families in creating our class schedule serving high school students’ needs, especially for graduating seniors, and provides oversight for these classes
				+ **Middle School Class Coordinator:** assists families in creating our class schedule serving middle school students’ needs, and provides oversight for these classes
				+ **Elementary Class Coordinator:** assists families in creating our class schedule serving elementary school students’, Early Learners, and preschool children's needs, and provides oversight for these classes
			* ***Facility Coordinator:*** Oversees care of the building, including set up, clean up, and dinner; and serves as liaison to Bethesda Bible Church for scheduling and other issues.
			* ***Prayer Coordinator:*** Helps us keep focused on Jesus through prayer initiatives at all group events including assembly at the beginning of each Adventurers day.
			* ***Administrative Assistant:*** Serves as right hand of the administrator in whatever capacity they work out. Generally this involves formatting of Adventurers e-newsletter, making copies, taking meeting minutes.
			* ***Bookkeeper:*** Tracks finances, writes checks, works with Board of Directors regarding IRS documentation. Attention to detail a must.

**Teacher/Instructor/Co-teacher for co-op class:** *Time commitment varies from moderate to high* Creates and executes weekly lesson plan, composes a syllabus for families (from very simple to daily work, depending on the nature of the course and the instructor’s style), plans a Showcase display or performance along with the students. See the Instructor Handbook for more details. High school instructors should be prepared to evaluate students’ work for family portfolios and transcripts.

 **Early Learners Team Leader (**2 hr = 2 jobs)*Time commitment moderate to high during school year* Leads a team of two to plan and execute a learning program for four to six year olds.

**Early Learners Assistant Leader** (2 periods = 2 jobs) *Time commitment moderate during school year* Works closely with the EL Team Leader to implement program, being in charge at least one class period.

**Preschool/Nursery Team Leader** *(2hrs=1 job) Time commitment low to moderate during school year* Leads a team in taking care of our littlest Adventurers. Plans music, stories and activities appropriate to age group, which may be assigned to others on the team.

 **Preschool/Nursery Team Member** *(2hrs=1 job) Time commitment low to moderate during school year* Assists team leader in executing plan for youngest Adventurers.

**Dinner & Potluck Team Leader** *Time commitment low during school year*Leads a team to set up and take down dinner, organize and clean up after monthly Pot Lucks, communicates about Pot Lucks via This Week and assembly time.

**Evening Clean-up Team Leader:** *Time* *commitment moderate during school year* Leads a team in vacuuming, sweeping, wiping tables, rearranging rooms, and locking building at day’s end.

**Showcase Coordinator:** *Time commitment moderate in bursts during the school year, especially late fall and late spring* Leads a team in planning and executing the end of the semester show, including performances and displays. Lots of communication.

Secondary Roles

In addition to a primary role, we ask each family to help out in one other way. If a family is unable to help with a primary service we call on them for three secondary roles.

**Teacher/Instructor/Co-teacher for co-op class:** *Time commitment varies from moderate to high* See above description

**Class Coordinator Assistant:** *Time commitment low to moderate* Be available to CC to help with communication primarily with instructors or potential instructors or with drop/add follow up.

**Adult Facilitator** for Student-led class: *Time commitment low* Be an adult presence in a student-led class. What this means varies with the nature of the class and who is teaching it, from just being available, to helping plan lessons, to giving needed input to student instructor

**Bookkeeper Assistant**/**Fundraising Coordinator:** *(Box Top/grocery programs) Time commitment low* Duties TBD with bookkeeper, but could involve being available at high communication times to assist bookkeeper with tasks, most notably during sign up, on campus during first three weeks of class. Tracking the details of our various grocery, Box Top, and Charity Motors donations. Promoting the program at the beginning of each semester*.*

**Dinner Team Member:** *Time commitment moderate* Help with weekly dinner set up, clean up, and Pot Luck clean up

**Evening Cleaning Team:** *Time commitment moderate* Work with others to be sure the building is in order before we leave.

**Set-Up Team Member:** *Time commitment moderate* Be available weekly to come early and help Facility Coordinator with building prep. Please be generous and open to how to assist the FC in other ways.

 **Early Learners Team**  *(one period): Time commitment low to moderate* Spend one period with the Early Learners. The team leader may call upon you to plan and execute part of the lesson.

**Preschool/ Nursery Team** *(one hour): Time commitment low to moderate* Help out the team taking care of our youngest Adventurers for one class period (1st, 2n, or3rd,). The Team Leader may call upon you to plan and execute part of the week’s lesson.

**Drama Producer:** *Time commitment low to moderate* Serve as communications liaison to/from director and families, secure facility and date, other duties as worked out with director.

**Monitor**: *Time commitment low* Post at the outdoor stairway during the change of afternoon classes to keep students safer. Circulate through the bathrooms during classes.

**Hospitality/ Welcome:** *Time commitment low to moderate*  Greet new families and help orient them. Take a special interest in the social atmosphere on Adventurers campus, including all ages and their interactions. Plan some “spirit” activities on campus. Potentially connect new families/students with a “buddy” family/student. May meet with high school students to facilitate their planning of activities on and off campus. Other initiatives as desired.

**Field Trip, Events, and Community Service*:*** *time commitment low to moderate*.Plan one field trip per semester. The A Team may call on your help for planning, set up, or take down of other event.

**Parent Support/ Discussion Leader:** *Time commitment low*  Plan a monthly discussion for parents. Announce the topic each time. Because we primarily serve high school students, addressing concerns common to many homeschooling parents is very helpful (transcripts, college applications, standardized tests, meeting high school requirements, etc.) Experience graduating a homeschooler helpful.

**Classroom Assistant**: *Time commitment low to moderate during school year*  Serve as an extra pair of hands to another instructor. He or she may call upon you to do part of the instruction, planning, or evaluating of student work, but you would not be considered the primary instructor.

**Website / Facebook Manager***: time commitment low* The website and Facebook page will need to be updated at least each semester with current class offerings. More effort can be put in by mutual agreement with the Administrator. Any major changes would need A Team or Administrator approval.

**Snack Shop Helper**: *Time commitment low to moderate during school year* Man table for at least one hour. Possibly purchase goods.

**Showcase Team Member:** *This is an “on-call” position* Assist Showcase Coordinator in pulling off end of semester program

**Dads and Sons Network** **Leader:** *Time commitment low* Plan and execute at least one event per semester for dads and older male students. Please make prayer together part of the event. This would be great in conjunction with some sort of service either to the church or another venue.

**High School Information Czar:** *Time commitment low to moderate* Keep us informed of what our high school students need to be doing when to prepare for college and employment: PSAT/SAT/ACT, employment opportunities, scholarship searches, AP Exams, MI state requirements, transcripts, etc.

**Pizza Driver:** *Time commitment low* Check in with Snack Shop Manager to collect pizza money during early 3rd period on Pizza Nights and pick pizza up. Assist in distribution of pizza. Help Snack Shop Manager assure there are plates and napkins for pizza.

**Pizza Council Facilitator:** *Time commitment low* Meet during dinner with older students to plan events, spirit days, etc. and for general discussion. Guide students in implementation of ideas.

**Substitute:** *Time commitment low to moderate* Be available during designated periods to serve as an eager substitute for those who can’t be there on a given Thursday.

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|  **Family Information** |
| **Complete for all participating family members including parents and infants.** |

Parents Phone (#1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (#2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Can you receive text? Y \_\_\_\_ N \_\_\_\_\_ If so, what number? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Street address) (City/town) (Zip code)

E-mail (list **all** emails where you would like weekly updates, including students):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**IMPORTANT NOTE: Email is our primary way of communicating at Adventurers. Please commit to checking for the “Adventurers This Week” email at least once weekly on Tuesdays or Wednesdays.**

Were you referred by a family that is in Adventurers currently? If so, by whom? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Name | Age Level – Fall 2018High School, Middle Sch., Upper El, Early El, Early Learners (4’s and 5’s), Preschool (3 and under) | Birth Date |
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**In an emergency**, we will make reasonable attempts to **contact parents** first. In case we are unable to get a hold of you, please list names of those to whom you give permission to make medical decisions on your/your child’s behalf. Please provide appropriate medical information to these individuals and make sure they understand you are giving this permission:

**Emergency Contacts (other than on-site parent):**

**On-site Off-site, including phone**

1. 1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I give permission to the above-mentioned people as well as the administrator or supervisor on duty to secure necessary medical treatment for my child(ren) if I am absent, unavailable or incapacitated in the event of an emergency.**

Parent/guardian

X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature                                             Date

**Waiver of Liability:**

Adventurers Homeschool Association could be held responsible to replace or restore Bethesda Bible Church property if Adventurers Homeschool Association participants are found to be negligent for any such property damage. The parents of a child who causes any property damage will agree to and be responsible to pay to replace or restore that property.

Parent/guardian Parent/guardian

X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature                                             Date

**Media Release:**

I hereby grant to Adventurers Homeschool Association the right and authority to photograph, film and/or record vocally myself and my children. These records may be used for the purposes of Adventurers’ student, administrative or promotional publications, or other media and become the property of Adventurers.

I decline the release of these.

Parents/guardian

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X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature                                             Date

Parents/guardian

X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature                                             Date

**Allergy Waiver—Parents of students with severe allergies, please copy and distribute this information to your child’s instructors**

I understand that there are snacks served in many of the Adventurers classes and that church staff or others in the building may bring outside food into the building at any time. Adventurers cannot guarantee an allergy-free environment. As the on-site parent, I understand that my child’s allergies and special needs are my responsibility. It is up to me to **contact each of my student’s instructors and discuss any allergies or special needs with them and to** carry any medication or epi-pen that may be needed.

I have listed all allergy information below, including the child's name, known allergens for which there is a significant reaction (medications, foods, beverages, cleaners, outdoor allergens, fabrics, etc.), typical reaction, and immediate treatment to be administered.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Who may make decisions regarding what this student eats?

 \_\_\_\_\_ Parent only

 \_\_\_\_\_ Parent or Student

Parent/guardian

X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature                                             Date

**Indemnity and Release Form**

In an effort to create safeguards for our co-op, Adventurers requires the completion of this form that must be signed by both parents. The purpose of this agreement is to reduce the incentive lawsuits against Adventurers, its teachers and volunteers (unless there is intentional misconduct), and/or the administration team (ATeam). It also waives claims related to inherent risks of recreational activities and classes.

**Agreement to indemnify and hold harmless:**

THE UNDERSIGNED, by his or her signature(s) appearing below, agree(s) to indemnify and hold harmless, to the fullest extent permitted by Michigan law, Adventurers Homeschool Association, and any of its teachers, officers, directors, or volunteers, from any liability, claims, demands, losses, damages, judgments, settlement payments, fines, and other reasonable costs and expenses (including attorney fees) incurred by Adventurers Homeschool Association or any of its teachers, officers, directors, or volunteers in connection with the defense of any action, suit, or proceeding that is brought or threatened on behalf of any of the undersigned, or the undersigned’s minor children participating in the Adventurers Homeschool Association program, except for actions caused or alleged to be caused by the willful and intentional misconduct of Adventurers Homeschool Association or any of its teachers, officers, directors, or volunteers.

**Release of claims regarding recreational activities:**

THE UNDERSIGNED, by his or her signature(s) appearing below, agree to release, to the fullest extent permitted by Michigan law, Adventurers Homeschool Association, and any of its teachers, officers, directors, or volunteers, from liability for economic or noneconomic damages for personal injury or death sustained by the minor child or children of the undersigned during any recreational activity or activities sponsored or organized by Adventurers Homeschool Association, provided the injury or death results from the inherent risks of the recreational activity. If subsequent legislation or court action increases or diminishes the liability protection afforded by the signature of the undersigned, he or she agrees that the liability protection afforded by it, after modification by the legislation or court action, shall be the maximum protection allowed by law.

**Security fee:**  In order to make sure everyone is safe on campus—especially our children, our co-op will be doing background checks on participating adults. By signing below, you agree to submit to a background check.

**Severability:** Each of the provisions hereof shall be deemed and considered separate and severable so that if any provision is deemed or declared to be invalid or unenforceable, this shall have no effect on the validity or enforceability of any of the other provisions.

Father/Guardian Signature Mother/Guardian Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Participants:

|  |  |  |  |
| --- | --- | --- | --- |
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 **Behavioral Contract**

Please read over as a family, sign the bottom together, and return with your application.

You’ll receive a hard copy in your file at the beginning of the school year.

**Behavioral Standards**

All of us—students, parents, instructors—should be holding one another to the following standards.

Adventurers are

 responsible,

 courteous and thoughtful,

 appreciative of those serving us,

 committed to our experience at Adventurers,

 welcoming and inclusive in our relationships,

and modestly and appropriately dressed.

(Remember, we are not in our own building; we reflect on Bethesda Bible Church as well.)

Please kindly address inappropriate behaviors with the individuals involved. If satisfaction is not achieved, bring the situation to the person in charge closest to the situation: a parent, instructor, class coordinator, facility manager, or administrator, moving “up the chain of command”, if needed. Consequences for violations of these standards could include:

 a discussion

a warning,

having the individual be more heavily involved in some sort of service,

having a parent attend classes with an offending student for a period of time,

suspension, or, in extreme cases, expulsion.

Other consequences may be created to fit the particular offense.

**Attendance and Participation**

Students, you are expected to attend all scheduled classes and groups for which you have registered, to arrive on time, and to complete any homework assignments given.

Parents are expected to encourage and support their students in doing so. If this is too much of a burden, please speak with the instructor involved, and consider taking classes with lighter homework loads next semester.

If you know you will not be in class on a given week, please do everything you can to inform the appropriate Class Coordinator as well as your instructors and to find substitutes for the roles you play at Adventurers. The white board for absences is available in the Great Room area to sign out in case you need to leave and for instructors to check when students do not arrive in time for class.

**Facility**

The staff of Bethesda Bible Church has graciously allowed us access to most of the building. Please take care of it as good stewards of God’s gifts. Please do not use any church supplies without consulting our Facility Manager. We ask that Adventurers respect the Sanctuary and Lobby—no running or loud talking there, please. Please keep hands off any instruments and any electronic/digital equipment, except with permission from the Facility Manager. Other certain spaces are off limits during the evening. Please consult the administrator or facilities manager with questions.

**Dinner**

If high school or middle school students are leaving campus during dinner, please sign out on the white board. If tardiness for 4th period class is a recurrent problem you may lose this privilege. Please use the buddy system after dark.

**Family Members’ signatures, including at least one parent:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***We have read and agree to uphold these behavioral standards. (Please have all able family members sign and return with application.)***

**Family Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Matt. 11:29 “*Take my yoke upon you and learn from me, for I am gentle and humble of heart, and you will find rest for your souls.*” There is a rest that comes from doing the job He is asking of you--one that you are learning from too.**

|  |
| --- |
| Primary Service **(prioritize** **first three choices:1,2,3)** |

***Brief descriptions for each of these roles can be found on pages 6 and7.***

**Administrative Team***(involves monthly meetings, early sign-up perk)*

 **X**  **High School** **Class Coordinator** (Petty) **X Middle School Class Coordinator**(Barnier)

 **X**  **Elementary Class Coordinator**  **X Facility Manager** (Smith)

 **X Prayer Coordinator (**Caballero)

 **X Administrative Assistant** (Lees) **X Bookkeeper** (Melody)

**Instructor/Teacher for Co-op class**

**\_\_\_\_\_\_ High School \_\_\_\_\_\_ Middle School \_\_\_\_\_ Elementary**

**\_\_\_\_\_\_ Early Learners Team Leader***(2 prds=2 jobs)*  **\_\_\_\_\_ Early Learners Assistant Leader** *(2 prds=2 jobs)*

**\_\_\_\_\_\_ Preschool/Nursery Team Leader \_\_\_\_\_ Preschool Team Member** *(2prds=1 job)*

**\_\_\_\_\_\_ Dinner & Potluck Team Leader** **\_\_\_\_\_ Evening Clean-up Team Leader**

**\_\_\_\_\_\_ Showcase Coordinator**

**\_\_\_\_\_\_ Put me where you need me! \_\_\_\_\_ Other (please detail)**

|  |
| --- |
| Secondary Services **(prioritize first three choices: 1,2,3)** |

**\_\_\_\_\_\_ High School Instructor \_\_\_\_\_\_ Middle School Instructor \_\_\_\_\_\_ Elementary Instructor**

**\_\_\_\_\_\_ Adult Facilitator** for Student-led class (Specific *Class/Teacher?* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) **\_\_\_\_\_\_ Pizza Driver**

**\_\_\_\_\_\_ Pizza Council Facilitator** **\_\_\_\_\_\_ Bookkeeper/Fundraising Programs Assistant** **\_\_\_\_\_\_ Dinner Team Member**

**\_\_\_\_\_\_ Set-Up Team Member \_\_\_\_\_\_ Evening Cleaning Team Member** **\_\_\_\_\_\_ Hospitality/ Welcome**

**\_\_\_\_\_\_ Preschool/ Nursery Team** *(one hour)* ***\_\_\_\_\_\_* Early Learners Team** (*one hour, helping)*  **\_\_\_\_\_\_ Class Coordinator Assistant**

***\_\_\_\_\_\_* Field Trips, Events, and Community Service \_\_\_\_\_\_ Parent Support/ Discussion Leader**

**\_\_\_\_\_\_ Monitor \_\_\_\_\_\_ Classroom Assistant** *Specific Class/Teacher?* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_\_\_\_ Drama Producer \_\_\_\_\_\_ Website/Facebook Manager \_\_\_\_\_\_ Snack Shop Helper**

 **\_\_\_\_\_\_ Dads and Sons Network** **Leader \_\_\_\_\_\_ Showcase Team Member \_\_\_\_\_\_ High School Information Czar (**homeschooling high school, college, and employment**)**

 **\_\_\_\_\_\_ Put me where you need me! \_\_\_\_\_\_ Other (please detail)**

Here is a chance to detail Class Ideas you have!

What are you looking for from Adventurers? What are your interests that you would like to share with us?

Here is a chance to detail class ideas you have.

 Consider the following questions as you offer your ideas for fall:

* + What are the needs of *each* student in your family (not just your older students)?
	+ Which areas of study would you appreciate honing in on?
		- English
		- Social Studies
		- Math
		- Science
		- PE
		- Visual, Performing, Applied Arts
		- Foreign Language
		- Other Electives
	+ Are you taking an online or community college class that could benefit from a study group at Adventurers?
	+ Where is each of your students headed in life? What are their passions? What kinds of experiences would they appreciate sharing with others at Adventurers?
	+ Do you have ideas for how the class could be taught most effectively for your student?
	+ Is there an instructor you can envision taking on this idea? How about you?
	+ What are your goals and your students’ personal goals for their time at Adventurers?
* ***What would you like to teach? What special skills do you have that we may be able to call on now or in the future? College studies? Employment? Hobbies?***

Now, have fun! Please use the rest of this space to detail your dreams and those of your students so we can begin to put together a year of classes that will really help meet your goals and vision for the coming year.

High School

Middle School

Elementary